

**REGULAR COUNCIL MEETING  
CITY OF SKY VALLEY, GEORGIA  
AUGUST 26, 2014  
TUESDAY, 10:00 AM  
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

**AGENDA**

**CALL TO ORDER**

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- July 22 – Regular Meeting
- August 19 – Special Meeting

**ADOPTION OF AGENDA**

**MAYOR'S REMARKS**

**COUNCIL REMARKS**

**CITY MANAGER & DEPARTMENT REPORTS – EXCEPTIONS AND QUESTIONS**

**COMMITTEE REPORTS**

**NEW BUSINESS**

- Financial Policy
- 2014 General Election Resolution
- Surplus Property
  - 1997 Ford F800
  - 1985 K30
  - Leaf Collector

**PUBLIC FORUM AND GENERAL COMMENTS**

**ADJOURNMENT**



# CITY MANAGER'S REPORT

August, 2014

## *Announcements -*

### **Maintenance & Public Works Committee**

Following the upcoming Council Meeting, please join the Maintenance & Public Works Committee on Tuesday, August 26, 2014, at 1:30 PM for a city work day. We will be working on projects such as cleaning and straightening city signs, trimming small branches from around signs, painting signs and posts (if needed), etc.. The more volunteers that are willing to help, the more beautiful we can make our city before the holiday weekend and the upcoming Fall Fest.

### **Marketing Committee**

The next meeting of the Marketing Committee has been scheduled for Thursday, August 28, 2014, at 10:00 AM in the Lakeside Room of the Club. The Committee is diligently working on putting together a Fall Festival scheduled for October 18, 2014, from 10 AM to 4 PM. We are still accepting arts/crafts vendor applications. There is no fee to have a vendor area, but you will need to supply your own tent and tables.

### **City Election**

There are two Council members whose terms expire in 2014. There will be a General Election on November 4, 2014. The two candidates receiving the most votes city-wide will be elected for a two-year term.

Qualifying for the General Election will be held in the Clerk's Office at City Hall beginning at 8:30 AM on August 25, 2014 and ending at 4:00 PM on Friday, August 29, 2014. The qualifying fee shall be \$15.00. A pauper's affidavit may be filed in lieu of paying the qualifying fee. To qualify as a candidate in a Sky Valley election you must meet the following requirements:

1. Registered and qualified to vote in the municipal elections of the City of Sky Valley;
2. Residency in the City of Sky Valley for 12 months continuously prior to the date of the election; and
3. Continued residency within the corporate limits of Sky Valley during term of office

The last day a person may register and be eligible to vote in the General Election is Monday, October 6, 2014. Early Voting begins on October 13, 2014 and end on October 31, 2014.

## Labor Day Holiday

City Hall will be closed in observance of Labor Day on Monday, September 1, 2014. Garbage will be picked up Tuesday, September 2<sup>nd</sup>.

## Cell Tower

Application for the Conditional Use Zoning from Verizon Wireless has been received. The application will be heard by the Planning and Zoning Commission on Tuesday, September 16, 2014, at 10 AM in the Lakeside Room of the Club. City Council will hold a public hearing and consider the application on Tuesday, September 23, 2014, at 10 AM during its regularly scheduled Council Meeting held in Fellowship Hall.

## Garbage Collection

The City has approved contracting with Waste Away for once a week pick-up of household garbage for a period of six months, beginning September 2, 2014. During that time, we will evaluate the service and continue to explore the possibility of installing a centrally located compactor. Garbage pick-up will be on Mondays unless we notify you otherwise and will continue to be billed by the City with your water bill at the current rate of \$12.00 per month. Waste Away will continue to allow you to use your underground cans if they are in good condition and have been maintained properly as well as other garbage cans or heavy weight bags. The pink rock system will continue. Do not overstuff your underground cans. If you had to step on it to get it to go in the can, it is not going to come out without ripping.

All accumulations of trash shall be contained in plastic bags strong enough to prevent rupturing or tearing and shall be securely tied at the top with no tears or leaks. The amount put into the bag must not exceed the bags' capacity to be handled without ripping. Bags shall be no smaller than 8 gallons and no larger than 45 gallons with at least medium duty strength and thickness of .55 mils or greater. Ingles and Walmart bags do not qualify. These types of bags would have to be combined and put into a larger bag.

Household garbage shall be placed for collection between 7:00 AM and 8:00 AM on the day of collection regardless of the type of garbage container used except for multi-yard containers. Please understand that Waste Away may run their route different than the city crew and your pick-up may not be at the same time as what you are accustomed to. All above-ground receptacles shall be removed from their positions adjacent to the street after the contents have been emptied on the day of collection. There will be no Thursday pick-up beginning in September, so it is imperative that you do not leave your garbage out where the animals can get into it. A dumpster will still be available at the tractor barn on Knob Drive for residential use.

Condo buildings with multi-yard containers will receive a container from Waste Away of similar size. These containers will be reinforced in an attempt to keep the bears out. Regular dumpster service will be provided on Wednesday mornings.

## *Housing & Development & Code Enforcement*

### Public Nuisances

The City receives complaints from time to time of nuisances on private property. If we find that there is a public nuisance that exists in violation of our ordinances, our Code Enforcement Officer will write the property owner a letter advising them of the nuisance and giving them

notice to abate the nuisance. Several of these letters were recently mailed. Please respond to these letters timely to avoid the City having to file an action in the municipal court to abate the nuisance.

### **Permits**

Please be reminded that work done on your home may likely require a permit. When in doubt, please contact the Building Inspector's Office or City Hall. If you are found to be doing work without a permit, your first offense will subject you to a penalty fee equal to double the cost of the permit, a \$50 minimum. The homeowner is ultimately responsible for making sure his/her contractors obtain the necessary permits. Permits are required for, but not limited to, all structural, mechanical, electrical, plumbing, soil & erosion, roofing, decking, stairs, concrete, tree cutting, additions and remodeling. Many repair permits have no cost associated with them but are still required and will still be subject to the penalty fee if they are not properly obtained.

### *Public Works -*

#### **Tree Cutting/Trimming/Topping**

Please don't forget that any tree with a trunk that is 8" or more in diameter or 25" or more in circumference at 18" above the ground requires a permit for cutting, trimming & topping. You are allowed to remove limbs from a tree up to twelve feet above the ground without a permit. If you had to obtain a permit to cut, it would not qualify for city chipping service. Contractors are responsible for the removal of all tree cuttings and debris within fourteen days.

#### **Chipping Service**

Homeowner chipping service is done on or about the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month, weather permitting. Please take this schedule into consideration when planning your trimming. The City provides 15 minutes of chipping service to every homeowner each month at no cost. Chipping service is then provided at a rate of \$100/hour for any time exceeding the first 15 minutes. Cuttings must be less than 8" in diameter and must be stacked in one direction on the right-of-way, out of the road and not in an area that will block culverts or otherwise impede storm water drainage.

#### **Leaves and Yard Waste Pick-up**

Yard waste is collected separately from household garbage on or about the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month. It shall not be placed for pickup prior to 72 hours before the pickup date. Yard waste shall be placed for pickup within 5 feet of the roadway. Leaves must be bagged for pick-up. Please call City Hall for all yard debris pick-up.

#### **Mulch**

Mulch from our chipping service is available for purchase from the City for \$25 per load delivered.

### *Water -*

We have had a couple of big water leaks this last month. If you are out and about and notice an area that is wet and looks suspicious, please notify City Hall so that we can check it out.

## *Solid Waste -*

Curbside garbage service will continue through Waste Away with Monday pick-up service until further notice. Don't forget that garbage should not be placed out for pick-up any earlier than the morning of the service. Animals scatter garbage even when put in the underground cans. Garbage collectors are not responsible for picking up any garbage that is not properly bagged once they arrive. The dumpster at the tractor barn on Knob Drive can be utilized when you need to take your garbage somewhere prior to a garbage collection day. This is especially important when your garbage contains food items. NO garbage other than regular household garbage should be put out by the road or in the dumpster. **Anyone found dumping lumber, carpeting, paint, etc. in the dumpsters will be cited.** These materials must be hauled to the transfer station on Boggs Mountain Road in Tiger. Recyclables and other household garbage can be taken to the recycle center on Kelly's Creek Road. The recycle center is open 7 AM – 7 PM Monday – Saturday and 12 PM – 5 PM on Sunday.

With the nation becoming more environmentally conscious, we need to recognize the importance of recycling. By the end of the 2<sup>nd</sup> quarter last year we had hauled a total of 63.75 tons of garbage to the landfill. This year, we hauled 62.48 tons during the first 2 quarters. This is a slight decrease of 2% increase. It is essential that we encourage ourselves and our neighbors to recycle.

## **Reduce... Reuse... Recycle...**

**Reduce the amount and toxicity of trash you throw away**

**Reuse containers and products**

**Recycle as much as possible and buy products with recycled content**





## SKY VALLEY POLICE DEPARTMENT MONTHLY STATISTICS

INCIDENT	MONTH	YTD 2014	MONTH	YTD 2013	STAT
Fire	0	3	2	2	
Medical Emergency	9	23	5	17	
Vehicle Accident	1	4	2	5	
Family Violence	0	0	0	0	
Fight/Assault	0	0	0	1	
Suicide/Death	0	2	2	4	
Missing Person	1	3	0	1	
Burglary	0	1	0	0	
Theft	0	4	0	2	
Suspicious Activity	3	21	1	15	
Suspicious Person	0	2	3	8	
Suspicious Vehicle	6	17	0	17	
Alarm	4	6	0	4	
Investigation	1	2	1	4	
DUI/ Public Drunk	0	0	0	0	
Drug Related	0	0	0	0	
Juvenile	0	0	0	0	
Stationary Patrol	0	0	0	0	
Traffic Control	3	6	0	1	
Traffic Stop	3	10	1	6	
Mutual Aid	5	20	0	3	
Animal	5	17	5	10	
Lost & Found	1	3	0	0	
Complaint	3	8	0	5	
City Ord. Violation	1	2	1	6	
All Others	4	10	2	19	
Assisting Residents	4	13	1	24	
Escorting Visitors	8	23	2	9	
Residential Check	05	145	000	236	
Discovered Unsecure	2	7	1	2	
Welfare Check	3	10	0	11	
Water/Tree/Infrastructure	05	39	8	31	
Vehicle Assistance	09	46	7	26	
Arrested	0	2	0	0	
Incarcerated	0	2	0	0	
Warning	0	0	1	2	
Citations	0	5	1	1	
Total Calls	86	332	43	256	
911 Calls	15	46	09	12	
Mileage	3200	24,229	4015	28,626	
<b>July 2014</b>					



## SKY VALLEY POLICE DEPARTMENT

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### Fact Sheet for July 2014 Report

Medical:	07/01	Ridgepole	Seizure Activity
	07/01	Kelsey Mtn	Sinkable Episode
	07/04	City Hall	Possible Heart Attack
	07/08	Saddleback	Elderly Man has Fallen
	07/12	Saddleback	Subject on the Ground
	07/19	Bald Mtn	Bee Sting Allergy Reaction
	07/21	Timeshare	Elderly Man has Fallen
	07/22	Condo Hill	Bipolar Subject is Injured
	07/26	Overlook	Broken Ankle
Mutual Aid	07/01	Four Ponds	Gun Shots
	07/02	Blue Valley Ovlk	Hit & Run , No Contact
	07/09	Crusher Run Rd	Pranks Being Pulled
	07/19	Holiday Inn	Suspicious Man in Lobby
	07/19	Kelsey Mtn	Car Accident
Criminal Trespass	07/25	Old Lodge	Teenagers Entering Lodge
Suspicious Activity	07/03	Old Lodge	Maroon Vehicle, Checked 10-4
	07/03	Ridgepole	Green Honda , Checked 10-4
	07/09	Rabun Branch	Fire Pit with 1 Hypodermic
	07/10	Alex Mtn	9-1-1 Hang-up at Residence
	07/11	Sky High	Suspicious Vehicle at Resid, Checked 10-4
	07/18	Spy Glass	Suspicious Tire Tracks Behind Buildgs.
	07/26	Sky Valley Way	Suspicious Vehicle , Gold SUV
	07/27	Knob Drive	Suspicious Black Truck , Checked 10-4
	07/31	Winding Ridge	Harassing Phone Calls
Alarm	07/10	Alex Mtn	All 10-4 , Residence Secure
	07/12	Thunderhead	All 10-4 , Residence Secure
	07/19	Snowshoe Lane	Realtor Activated Alarm
	07/20	Sky High Drive	All 10-4 , Residence Secure
Unsecure	07/15	Alex Mtn	Door Left Standing Open
	07/18	Sky High Drive	Rear Door Left Open
Missing Person	07/11	Saddleback	Found Subject and is 10-4
Complaint	07/08	Alex Mtn	Loud Music
	07/10	Driver Lane	White F-250 , Check Driver
Animal	07/01	Bald Mtn	Blk & Tan Dog at Large
	07/01	Bald Mtn	Same Dog , Adopted
	07/12	Ed West	Small Puppy Found
	07/14	Glen Abby	Bear
	07/27	W. Sugarbush	Fawn Deer Killed

Vehicle Assistance	07/09	Entrance	Vehicle Breakdown, Transmission
	07/12	Sky Valley Way	Vehicle Breakdown , Unknown Problem
	07/13	Evergreen Lane	Unlock a Vehicle
	07/17		Unlock a Vehicle
	07/17	New Lodge	Vehicle Breakdown , Emergency Brakes
	07/18	Alex Mtn	Unlock a Vehicle
	07/26	Driver Lane	PTV Inspection
	07/26	Driver Lane	Unlock a Vehicle
	07/31	Hwy 246	Vehicle Breakdown , Unknown
Lost & Found	07/25	Bella's	Pocketbook Found , Returned to Owner
Water/Tree/Infrast	07/02	Stillwater Lane	Tree Down
	07/12	Hwy 246	Tree Down
	07/12	Saddleback	Water Leak
	07/20	Rescue Lane	Tree Down
	07/28	Mockingbird Lane	Tree Down
Mileage	3200		



**CITY OF SKY VALLEY**  
**General Fund**  
**Budget Performance - July 2014**

	Jul 14	Jan - Jul 14	YTD Budget	% of Budget
<b>Income</b>				
33.4000 · GA government grants/contracts	0.00	0.00	22,550.00	0.0%
33.9000 · Other Grants (GMA, GIRMA, etc)	0.00	0.00	3,000.00	0.0%
37.1000 · Donations - Private Sources	0.00	7,325.00	0.00	
39.1000 · Interfund (Use of Fund Balance)	0.00	0.00	50,000.00	0.0%
60110 · Ad valorem - property	0.00	823,397.54	832,140.00	98.95%
60120 · Ad valorem - vehicles	3,940.04	28,054.27	8,610.00	325.83%
60140 · Penalties, Fifa's, interest	174.22	8,622.80	5,000.00	172.46%
60210 · Insurance premium tax	0.00	0.00	13,000.00	0.0%
60220 · Beverage Excise tax	69.85	392.23	750.00	52.3%
60230 · Franchise tax	2,557.84	45,664.82	50,000.00	91.33%
60235 · Fines & forfeitures	0.00	859.73	4,000.00	21.49%
60240 · Business license	0.00	1,230.00	3,200.00	38.44%
60250 · Permits	1,084.80	5,857.70	9,950.00	58.87%
60270 · Zoning applications	0.00	0.00	100.00	0.0%
60271 · Sales of Reports, Copies, Etc.	122.45	512.94	500.00	102.59%
60280 · Real estate transfer tax	152.76	642.68	1,500.00	42.85%
60281 · Intangible tax	740.66	1,846.37	6,000.00	30.77%
69110 · Interest income	367.82	2,504.01	2,400.00	104.33%
69115 · Transfer from hotel/motel tax	0.00	0.00	1,000.00	0.0%
69150 · Refunds & Reimbursements	0.00	362.20	1,000.00	36.22%
69990 · Miscellaneous	120.00	271.56	500.00	54.31%
70000 · Sale of surplus property	1.00	5,406.00	4,000.00	135.15%
<b>Total Income</b>	<b>9,331.44</b>	<b>932,949.85</b>	<b>1,019,200.00</b>	<b>91.54%</b>
<b>Admin &amp; General Government</b>				
510000 · Personal Services	12,132.96	90,357.17	162,210.00	55.7%
520000 · Purchased / Contracted Services	7,432.46	39,980.74	53,100.00	69.95%
530000 · Supplies	1,003.12	5,979.71	28,450.00	20.78%
540000 · Capital Outlays	0.00	1,520.21		
<b>Total Expense</b>	<b>17,662.00</b>	<b>134,931.29</b>	<b>243,760.00</b>	<b>55.35%</b>
<b>Roads</b>				
510000 · Personal Services	7,549.42	75,453.91	130,425.00	57.85%
520000 · Purchased / Contracted Services	2,689.85	13,504.12	36,075.00	37.43%
530000 · Supplies	3,655.55	24,527.14	46,500.00	52.75%
540000 · Capital Outlays	0.00	0.00	80,000.00	0.0%
<b>Total Expense</b>	<b>13,894.82</b>	<b>113,485.17</b>	<b>293,000.00</b>	<b>38.73%</b>
<b>Police</b>				
510000 · Personal Services	22,385.60	165,400.55	281,705.00	58.71%
520000 · Purchased / Contracted Services	2,728.43	16,491.88	31,045.00	53.12%
530000 · Supplies	1,623.12	10,459.76	25,750.00	40.62%
<b>Total Expense</b>	<b>26,737.15</b>	<b>192,352.19</b>	<b>338,500.00</b>	<b>56.83%</b>
<b>Housing &amp; Development</b>				

**CITY OF SKY VALLEY**  
**General Fund**  
**Budget Performance - July 2014**

	Jul 14	Jan - Jul 14	YTD Budget	% of Budget
510000 · Personal Services	1,978.82	10,906.96	25,860.00	42.18%
520000 · Purchased / Contracted Services	55.19	682.57	6,940.00	9.84%
530000 · Supplies	277.34	1,492.76	3,100.00	48.15%
<b>Total Expense</b>	<b>2,311.35</b>	<b>13,082.29</b>	<b>35,900.00</b>	<b>36.44%</b>
<b>Judicial</b>				
510000 · Personal Services	170.47	1,713.15	2,470.00	69.36%
520000 · Purchased / Contracted Services	0.00	1,002.65	1,970.00	50.9%
<b>Total Expense</b>	<b>170.47</b>	<b>2,715.80</b>	<b>4,440.00</b>	<b>61.17%</b>
<b>Executive</b>				
520000 · Purchased / Contracted Services	317.23	2,726.25	3,125.00	87.24%
530000 · Supplies	0.00	14.10	75.00	18.8%
<b>Total Expense</b>	<b>317.23</b>	<b>2,740.35</b>	<b>3,200.00</b>	<b>85.64%</b>
<b>Fire &amp; Rescue</b>				
570000 · Other Costs	14,500.00	43,500.00	58,000.00	75.0%
<b>Fire &amp; Rescue</b>	<b>14,500.00</b>	<b>43,500.00</b>	<b>58,000.00</b>	<b>75.0%</b>
Net Income to Date		430,142.76		
Expenses Remaining		473,992.91		
Current Projected Use of Fund Balance		43,850.15		

**City of Sky Valley Enterprise Funds  
Budget Performance**

July 2014

Water	Jul 14	Jan - Jul 14	YTD Budget	% of Budget
<b>Income</b>				
34.4210 · Water charges	34,705.57	208,527.00	325,000.00	64.16%
34.9000 · Other charges for services	10.00	255.00	280.00	91.07%
36.1000 · Interest revenue	129.52	907.18	1,500.00	60.48%
39.1000 · Interfund Transfers	0.00	0.00	57,220.00	0.0%
<b>Total Income</b>	<b>34,845.09</b>	<b>209,689.18</b>	<b>384,000.00</b>	<b>54.61%</b>
<b>Expense</b>				
51.1000 · Personal Services - Wages	6,139.78	53,920.95	138,565.00	38.91%
52.1000 · Purchased profess & tech svcs	538.17	16,788.21	44,980.00	37.32%
53.1000 · Supplies	2,979.12	29,859.43	58,900.00	50.7%
54.0000 · Capital Outlay	0.00	0.00	15,000.00	0.0%
58.0000 · Debt Service	10,043.95	70,307.65	126,555.00	55.56%
<b>Total Expense</b>	<b>19,701.02</b>	<b>170,876.24</b>	<b>384,000.00</b>	<b>44.5%</b>
<b>Net Income</b>	<b>15,144.07</b>	<b>38,812.94</b>	<b>0.00</b>	<b>100.0%</b>

Solid Waste	Jul 14	Jan - Jul 14	YTD Budget	% of Budget
<b>Income</b>				
34.4100 · Sanitation	9,226.00	64,726.00	112,000.00	57.79%
<b>Total Income</b>	<b>9,226.00</b>	<b>64,726.00</b>	<b>112,000.00</b>	<b>57.79%</b>
<b>Expense</b>				
51.1000 · Personal Services - Wages	4,198.59	36,344.40	64,545.00	56.31%
52.1000 · Purchased profess & tech svcs	2,044.74	12,120.63	34,700.00	34.93%
53.1000 · Supplies	262.27	4,402.61	12,755.00	34.52%
53.1710 · Miscellaneous Expense	0.00	468.92		
<b>Total Expense</b>	<b>6,505.60</b>	<b>53,336.56</b>	<b>112,000.00</b>	<b>47.62%</b>
<b>Net Income</b>	<b>2,720.40</b>	<b>11,389.44</b>	<b>0.00</b>	<b>100.0%</b>

# Totals Report For 2012 Taxes July 2014 Tax Commissioner

	Billed	Collected	Adjustments	Outstanding
2012 Ad Valorem Tax	834,170.00	831,967.82	238.19+	2440.37
Interest	2,288.10	1,970.90		317.20
Penalty	3,089.91	2,845.87		244.04
Costs	6,646.00	6,646.00		0
<b>Totals</b>	<b>846,194.01</b>	<b>843,430.59</b>	<b>238.19+</b>	<b>3,001.61</b>

**Collected: 99.71%**

\*outstanding total is Georgia Windstream Inc which is still under appeal. Will collect once appeal is completed.

# Totals Report For 2013 Taxes July 2014 Tax Commissioner

	Billed	Collected	Adjustments	Outstanding
2013 Ad Valorem Tax	838,547.44	823,397.54	5,810.10-	9,339.80
Interest	1889.17	1281.70	0	607.47
Penalty	1585.69	724.30	0	861.39
Costs	444.00	204.00	0	240.00
<b>Totals</b>	<b>842,466.30</b>	<b>825,607.54</b>	<b>5,810.10-</b>	<b>11,048.66</b>

**Collected: 98.88%**

Housing & Development Departmental Data Report	For month ending July 31, 2014		
	Jul-14	YTD	2013 YTD
New Residential & Commercial permits issued	0	0	0
All other addition, remodel and repair permits	4	54	62
Certificates of Occupancy issued	0	1	0
Total New Construction not yet finalized	0		1
Total Other Construction not yet finalized	2		5
Notices to Comply issued	0	0	3
Stop Work Orders issued	1	2	2
Tree Cutting permits issued	6	31	30
Code & Ordinance Violations cited	0	0	0
<b>Fees Collected</b>			
	<b>Jul-14</b>	<b>YTD</b>	<b>2013 YTD</b>
New Residential or Commercial Permits	\$0	\$0	\$0
Other Addition, Remodel, Repair Permits	\$470	\$3,593	\$3,892
Tree Cutting Permits	\$615	\$2,265	\$1,620
Land Disturbing Permits	\$0	\$0	\$200
Fines Collected for for Ordinance Violations	\$0	\$0	\$0

## Resolution 14- \_\_\_\_\_

### City of Sky Valley Resolution Establishing a Fund Balance Policy

WHEREAS, the City of Sky Valley intends to establish a key element of the financial stability of the City by setting guidelines for fund balance.

WHEREAS, Unassigned fund balance is an important measure of economic stability.

WHEREAS, It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

WHEREAS, the fund balance also provides cash flow liquidity for the City's general operations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Sky Valley, Georgia hereby officially adopts the Fund Balance Policy as follows:.

#### **Definitions**

*Fund Equity* – A fund's equity is generally the difference between its assets and its liabilities.

*Fund Balance* – An accounting distinction is made between the portions of fund equity that spendable and nonspendable. These are broken up into five categories:

- 1) **Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
- 2) **Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
- 3) **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- 4) **Assigned fund balance** – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the

authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

- 5) **Unassigned fund balance** – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

### ***Policy***

#### ***Committed Fund Balance***

- The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

#### ***Assigned Fund Balance***

- The City Council has authorized the City's Finance Director (or some other body or official) as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

#### ***Minimum Unassigned Fund Balance***

It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund equal to 30% of expenditures. The City considers a balance of less than 25% to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

#### ***Order of Expenditure of Funds***

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

It is so resolved and approved by vote of the City Council of the City of Sky Valley this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Approved:

\_\_\_\_\_

Hughel Goodgame, Mayor

Attest:

\_\_\_\_\_

Mandi Cantrell, City Clerk



RESOLUTION 14-\_\_\_\_\_

**A RESOLUTION TO SET THE DATE AND FOR THE GENERAL ELECTION, SET CANDIDACY QUALIFYING DATES, AND FEES, SET THE LAST DAY TO REGISTER TO VOTE FOR THE 2014 GENERAL ELECTION, TO APPOINT AN ELECTION SUPERINTENDENT, ELECTION MANAGERS, CHIEF MUNICIPAL REGISTRAR, AND ABSENTEE BALLOT CLERK AND TO SET FORTH THE COMPENSATION THEREOF.**

The Council of the City of Sky Valley hereby ordains that the General Election shall be held on November 4, 2014 (21-2-9).

The opening date for announcing candidacy for the General Election is set for August 25, 2014 at 8:30 AM, and the closing date is set for August 29, 2014 at 4:00 PM for any candidate wishing to qualify for the office of City Councilmember. There being two Councilmembers whose terms expire in 2014, the two candidates receiving the most votes city-wide will be elected for a two-year term.

Any qualified candidate wishing to qualify for any said office should do so within said opening and closing date by signing the Notice of Candidacy at the office of the City Clerk in said city (21-2-132).

The qualifying fee for said offices shall be \$15.00 (21-2-131). A pauper's affidavit may be filed in lieu of paying the qualifying fee.

The last day to register to vote in said election is October 6, 2014 (21-2-244).

The Council of the City of Sky Valley hereby makes the following appointments and sets the compensation for each appointment to be paid from municipal funds:

<u>Appointment</u>	<u>Title</u>	<u>Compensation</u>
Mandi Cantrell	Election Superintendent OCGA 21-2-70.1	Regular pay
Linda Lapeyrouse	Chief Elections Manager OCGA 21-2-90	Regular pay
Alyssa Mullins	Assistant Manager OCGA 21-2-90	Regular pay
TBD after qualifying	Assistant Manager OCGA 21-2-90	\$8.00 per hour for early voting & \$150.00 on Election Day

Mandi Cantrell	Chief Municipal Registrar OCGA 21-2-212	Regular Pay
Alyssa Mullins	Absentee Ballot Clerk OCGA 21-2-380	Regular pay

The City Council grants the election superintendent the authority to appoint any election managers as may be required according to Section 21-2-90 of the Official Code of Georgia Annotated.

Adopted this 26<sup>th</sup> day of August 2014.

Approved:

\_\_\_\_\_  
Hughel Goodgame, Mayor

Attested:

\_\_\_\_\_  
Mandi Cantrell, City Clerk

**RESOLUTION 14-\_\_\_\_\_**

**CITY OF SKY VALLEY**

**RESOLUTION DECLARING PROPERTY SURPLUS**

WHEREAS the below-described property is no longer necessary, useful or suitable for municipal purposes for the City of Sky Valley.

NOW, THEREFORE, BE IT RESOLVED that the following property be declared surplus and disposed of according to state statutes, including disposal, sale or trade-in on new equipment:

1997 Ford F800, Diesel, VIN 1FDNF80C4VVA43436  
1985 K30 Chevrolet Truck, VIN 1GCGD34JFF378412  
1992 ODB Leaf Collector Model LCT60C

BE IT FURTHER RESOLVED that the Mayor and Finance Officer may do all acts necessary to dispose of this property according to state law.

It is so resolved and approved by vote of the City Council of the City of Sky Valley this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Approved:

\_\_\_\_\_  
Hughel Goodgame, Mayor

Attest:

\_\_\_\_\_  
Mandi Cantrell, City Clerk