

**REGULAR COUNCIL MEETING  
CITY OF SKY VALLEY, GEORGIA  
APRIL 15, 2013  
MONDAY, 2:00 PM  
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

**AGENDA**

**CALL TO ORDER**

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

March 19, 2013 Regular Council Meeting

**ADOPTION OF AGENDA**

**MAYOR'S REMARKS**

**COUNCIL REMARKS**

**SPECIAL GUESTS**

Tammy Whitmire – Rabun County Elections

**DEPARTMENT REPORTS**

Police Chief's Report  
City Financial Report  
Tax Commissioner's Report  
Building Inspector's Report  
City Manager's Report

**NEW BUSINESS**

- Contribution to SVPOA for Annual 4<sup>th</sup> of July Celebration
- Resolution Declaring 2004 Ford F-650 as Surplus Property
- Legal Services Agreement

**PUBLIC FORUM AND GENERAL COMMENTS**

**EXECUTIVE SESSION**

Meetings with legal counsel covered by the attorney-client privilege when consulting about pending or potential litigation, settlement, and claims. O.C.G.A. § 50-14-2(1).

Meetings when discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer. O.C.G.A. § 50-14-3(6). (Except when receiving evidence or hearing argument on charges filed to determine disciplinary action or dismissal of a public officer or employee.)

**ADJOURNMENT**

**REGULAR COUNCIL MEETING  
CITY OF SKY VALLEY, GEORGIA  
MARCH 19, 2013  
TUESDAY, 9:30 AM  
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

**MINUTES**

Mayor Martindale called the meeting to order.

Those present: Mayor Martindale, Council President Howard, Councilors Carr, Larsen, Platt, and Whatley, Attorney Dickerson, City Manager Lapeyrouse, City Clerk Cantrell, Chief Dills, and Tax Commissioner Mullins.

Pam Martindale gave the invocation. Mayor Martindale led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Councilor Whatley made a motion to approve the minutes of the February 19, 2013 Regular Council Meeting, 2<sup>nd</sup> Councilor Howard, unanimously approved.

**ADOPTION OF AGENDA**

Mayor Martindale asked to add an Executive Session to discuss personnel performance review. Councilor Platt made a motion to approve the agenda with this addition, 2<sup>nd</sup> Councilor Whatley, unanimously approved.

**MAYOR'S REMARKS**

Mayor Martindale said that he spoke to Mr. Merrill regarding the donation of a small piece of property for a helicopter-landing pad as requested by the fire department. Mr. Merrill will not donate the property. He gave permission for it to be used as a landing pad if it can be used in its current condition.

Mayor Martindale also reported that Mr. Merrill said that he is ready to tear down the lodge. He asked for a few more days to contact someone that had expressed interest in purchasing it to see if they want it before he begins the demolition process.

**COUNCIL REMARKS**

Councilor Carr gave a report on the required Newly Elected Officials training she attended in Tifton. She received a certificate from the Georgia Municipal Association for successful completion of the courses.

Councilor Carr said that Pastor Erbeling wanted to make sure everyone knows he is available for the needs of the community.

Councilor Larsen said that the Club is working with Public Works Superintendent Rick Cavalli on drainage and that Cavalli has been very helpful.

Councilor Whatley said that the RCCVB held their annual retreat meeting over the weekend. He said that the RCCVB is moving toward social media citing research that shows most people under the age of 40 look online and follow media such as Twitter and Facebook when looking for things to do instead of printed materials. He said that other communities have hired help to keep social websites updated and the RCCVB is looking into ways to provide that service more locally instead of each community hiring someone separately for this.

Councilor Whatley said that today is the last day to vote for the one-cent SPLOST to continue and encouraged people to go vote.

#### **DEPARTMENT REPORTS**

(a) Police Chief's Report – given by Chief Dills

Chief Dills gave a special report on how the police department is required to handle an attempted suicide. He explained that the State requires an officer to immediately take the person into custody and get them to medical help.

(b) City Financial Report – given by City Clerk Cantrell

(c) Tax Commissioner's Report – given by Tax Commissioner Mullins

(d) Building Inspector's Report – given by City Manager Lapeyrouse

(e) City Manager's Report – given by City Manager Lapeyrouse

These reports are incorporated by reference and attached hereto as Exhibits A – E.

#### **COMMITTEE REPORTS**

Planning & Economic Development Committee

Council President Howard said that the Committee will be meeting in April when people are back in Sky Valley for the summer.

#### **NEW BUSINESS**

- Regular Meeting Time

Councilor Carr made a motion to change the Regular Meeting time to 2:00 PM, 2<sup>nd</sup> Council President Howard. Councilor Platt said that she cannot meet on Tuesdays at 2:00 because of a conflict with the Garden Club meetings not being over by 2:00. After some discussion, Councilor Carr amended her motion to change the regular meetings to the third Monday of the month at 2:00 PM, 2<sup>nd</sup> Councilor Larsen, unanimously approved.

- Resolution Declaring 1985 K30 as Surplus Property

City Manager Lapeyrouse presented the Resolution. Council President Howard made a motion to approve, 2<sup>nd</sup> Councilor Platt, unanimously approved.

- Resolution Establishing Safety Policy for Public Works

City Manager Smith presented the proposed Safety Policy specific for the public works department. Councilor Whatley made a motion to approve the Safety Policy, 2<sup>nd</sup> Council President Howard. Councilor Carr said that she thinks this is a great policy and suggested that all employees follow this policy. She recommended that no smoking or tobacco use be allowed in any city vehicles and that a workshop be held to tweak this policy to cover all employees. City Manager Lapeyrouse stated that the City has a no smoking policy where employees are not

allowed to smoke in City buildings or vehicles. She said this policy is specifically related to the work being performed by public works employees. Councilor Whatley said that insurance companies recommend policies that are specific to different types of work performed by each department instead of a blanket policy.

#### **PUBLIC FORUM AND GENERAL COMMENTS**

Citizen Connie Larsen said that the flag at the entrance is looking shabby. It will be replaced.

Council President Howard asked about restriping Bald Mountain Road. City Manager Lapeyrouse said that it is a County road and she will ask them about restriping it.

Councilor Whatley asked City Manager Lapeyrouse if there is something that can be done to address the West Sugarbush asphalt deterioration. City Manager Lapeyrouse will research it and report at the next meeting.

Councilor Larsen asked about the sign and water wheel area at Mountain Junction and if the City can do anything with it. The Garden Club will look into it. The PEDC will also look into the sign on Hwy 246.

Councilor Carr asked City Manager Lapeyrouse for a list of free advertising available for city events.

Discussion followed about the sign on Hwy 246 and the water wheel area in front of Mountain Junction. Mayor Martindale will talk to the owner again to see if she will consider donating it or selling it.

#### **EXECUTIVE SESSION**

Council President Howard made a motion to move into executive session for the periodic evaluation of a public officer, 2<sup>nd</sup> Councilor Larsen, unanimously approved.

Council President Howard made a motion to reconvene regular session, 2<sup>nd</sup> Councilor Whatley, unanimously approved.

Councilor Larsen made a motion to adjourn, 2<sup>nd</sup> Councilor Whatley, unanimously approved.

Respectfully submitted:

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James Martindale, Mayor

Attested:

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Mandi Cantrell, City Clerk

Sky Valley Police Monthly Statistics

March 2013

| Incident               | March 2013 | 2013 YTD | March 2012 |
|------------------------|------------|----------|------------|
| Fire                   | 00         | 00       | 00         |
| Medical Emergency      | 02         | 06       | 05         |
| Vehicle Accident       | 00         | 01       | 00         |
| Family Violence        | 00         | 01       | 00         |
| Fight/Assault          | 00         | 01       | 00         |
| Suicide/ Death         | 01         | 01       | 00         |
| Burglary               | 00         | 00       | 01         |
| Theft                  | 00         | 01       | 01         |
| Suspicious Activity    | 03         | 06       | 04         |
| Suspicious Person      | 01         | 02       | 00         |
| Suspicious Vehicle     | 04         | 08       | 00         |
| Alarm                  | 01         | 02       | 05         |
| Investigation          | 01         | 01       | 00         |
| DUI/ Public Drunk      | 00         | 00       | 00         |
| Drug Related           | 00         | 00       | 00         |
| Juvenile               | 00         | 00       | 00         |
| Stationary Patrol      | 00         | 00       | 00         |
| Traffic Stop           | 01         | 02       | 03         |
| Mutual Aid             | 00         | 02       | 02         |
| Animal                 | 00         | 01       | 00         |
| Lost & Found           | 00         | 00       | 00         |
| Complaint              | 02         | 02       | 00         |
| City Ordinance Vio     | 01         | 01       | 00         |
| All Others             | 06         | 08       | 00         |
| Assisting Residents    | 07         | 10       | 00         |
| Escorting Visitors     | 00         | 02       | 00         |
| Residential Check      | 025        | 179      | 55         |
| Welfare Check          | 02         | 04       | 01         |
| Water/Tree/Infrastruct | 05         | 05       | 05         |
| Vehicle Assistance     | 03         | 03       | 01         |
| Arrested               | 00         | 00       | 00         |
| Incarcerated           | 00         | 00       | 00         |
| Warning                | 00         | 00       | 00         |
| Citations              | 00         | 00       | 00         |
| Total Calls            | 39         | 085      | 29         |
| Mileage                | 5057       | 12,618   | 4025       |
|                        |            |          |            |
|                        |            |          |            |

# City of Sky Valley, GA

Balance: All Accounts

as of March 31, 2013

| Account                         |           | Balance          |
|---------------------------------|-----------|------------------|
| <b>General Fund</b>             |           |                  |
| <b>Restricted Funds</b>         |           |                  |
| Admin & General Government      | \$        | 49,963           |
| Roads                           | \$        | 48,419           |
| Police                          | \$        | 4,468            |
| Housing & Development           | \$        | 15,000           |
| Unrestricted Funds              | \$        | 1,194,218        |
| <b>General Fund Balance</b>     | <b>\$</b> | <b>1,312,068</b> |
| <b>Enterprise Funds</b>         |           |                  |
| <b>Restricted Funds</b>         |           |                  |
| Water                           | \$        | 13,428           |
| Solid Waste                     | \$        | 23,829           |
| GEFA Debt Service               | \$        | 160,431          |
| Unrestricted Funds              | \$        | 585,989          |
| <b>Enterprise Funds Balance</b> | <b>\$</b> | <b>783,677</b>   |

**CITY OF SKY VALLEY**  
**General Fund**  
**Budget Performance - March 2013**

|  | Mar 13           | Jan - Mar 13      | YTD Budget        | % of Budget   |
|--|------------------|-------------------|-------------------|---------------|
| <b>Income</b>                            |                  |                   |                   |               |
| 33.4000 · GA government grants/contracts | 0.00             | 0.00              | 16,000.00         | 0.0%          |
| 33.9000 · Other Grants (GMA, GIRMA, etc) | 0.00             | 0.00              | 3,000.00          | 0.0%          |
| 60110 · Ad valorem - property            | 452.14           | 802,194.02        | 843,885.00        | 95.06%        |
| 60120 · Ad valorem - vehicles            | 0.00             | 1,440.40          | 7,625.00          | 18.89%        |
| 60140 · Penalties, Fifa's, interest      | 280.02           | 297.51            | 15,000.00         | 1.98%         |
| 60210 · Insurance premium tax            | 0.00             | 0.00              | 12,000.00         | 0.0%          |
| 60220 · Beverage Excise tax              | 5.00             | 17.40             | 400.00            | 4.35%         |
| 60230 · Franchise tax                    | 0.00             | 37,662.41         | 50,000.00         | 75.33%        |
| 60235 · Fines & forfeitures              | 250.00           | 250.00            | 4,000.00          | 6.25%         |
| 60240 · Business license                 | 450.00           | 1,447.50          | 3,000.00          | 48.25%        |
| 60250 · Permits                          | 710.70           | 1,809.10          | 10,000.00         | 18.09%        |
| 60270 · Zoning applications              | 0.00             | 0.00              | 100.00            | 0.0%          |
| 60271 · Sales of Reports, Copies, Etc.   | 23.81            | 109.46            | 450.00            | 24.32%        |
| 60280 · Real estate transfer tax         | 73.33            | 659.27            | 1,000.00          | 65.93%        |
| 60281 · Intangible tax                   | 1,303.85         | 2,103.77          | 4,500.00          | 46.75%        |
| 69110 · Interest income                  | 0.00             | 745.09            | 4,000.00          | 18.63%        |
| 69115 · Transfer from hotel/motel tax    | 0.00             | 0.00              | 3,000.00          | 0.0%          |
| 69150 · Refunds & Reimbursements         | 225.00           | 12,833.49         | 1,000.00          | 1,283.35%     |
| 69990 · Miscellaneous                    | 105.00           | 120.32            | 500.00            | 24.06%        |
| 70000 · Sale of surplus property         | 6,711.25         | 6,711.25          | 2,000.00          | 335.56%       |
| <b>Total Income</b>                      | <b>10,590.10</b> | <b>868,400.99</b> | <b>981,460.00</b> | <b>88.48%</b> |
| <b>General Gov &amp; Admin</b>           |                  |                   |                   |               |
| 510000 · Personal Services               | 11,534.58        | 34,991.95         | 160,418.00        | 21.81%        |
| 520000 · Purchased / Contracted Services | 1,278.25         | 7,950.91          | 50,700.00         | 15.68%        |
| 530000 · Supplies                        | 773.49           | 3,832.48          | 22,891.00         | 16.74%        |
| <b>Total Expense</b>                     | <b>13,586.32</b> | <b>46,775.34</b>  | <b>234,009.00</b> | <b>19.99%</b> |
| <b>Fire &amp; Rescue</b>                 | <b>15,000.00</b> | <b>15,000.00</b>  | <b>60,000.00</b>  | <b>25.0%</b>  |
| <b>Judicial</b>                          |                  |                   |                   |               |
| 510000 · Personal Services               | 168.97           | 506.91            | 2,395.00          | 21.17%        |
| 520000 · Purchased / Contracted Services | 0.00             | 0.00              | 1,960.00          | 0.0%          |
| 530000 · Supplies                        | 0.00             | 0.00              | 50.00             | 0.0%          |
| <b>Total Expense</b>                     | <b>168.97</b>    | <b>506.91</b>     | <b>4,405.00</b>   | <b>11.51%</b> |
| <b>Legislative</b>                       |                  |                   |                   |               |
| 520000 · Purchased / Contracted Services | 433.18           | 2,122.97          | 8,950.00          | 23.72%        |
| 530000 · Supplies                        | 0.00             | 14.20             | 250.00            | 5.68%         |
| <b>Total Expense</b>                     | <b>433.18</b>    | <b>2,137.17</b>   | <b>9,200.00</b>   | <b>23.23%</b> |
| <b>Executive</b>                         |                  |                   |                   |               |
| 520000 · Purchased / Contracted Services | 0.00             | 0.00              | 2,000.00          | 0.0%          |
| 530000 · Supplies                        | 0.00             | 0.00              | 50.00             | 0.0%          |
| <b>Total Expense</b>                     | <b>0.00</b>      | <b>0.00</b>       | <b>2,050.00</b>   | <b>0.0%</b>   |

**CITY OF SKY VALLEY**  
**General Fund**  
**Budget Performance - March 2013**

|  | Mar 13           | Jan - Mar 13     | YTD Budget        | % of Budget   |
|--|------------------|------------------|-------------------|---------------|
| <b>Housing &amp; Development</b>         |                  |                  |                   |               |
| 510000 · Personal Services               | 977.28           | 3,217.90         | 10,805.00         | 29.78%        |
| 520000 · Purchased / Contracted Services | 16.48            | 69.44            | 4,775.00          | 1.45%         |
| 530000 · Supplies                        | 0.00             | 111.95           | 2,600.00          | 4.31%         |
| <b>Total Expense</b>                     | <b>993.76</b>    | <b>3,399.29</b>  | <b>18,180.00</b>  | <b>18.7%</b>  |
| <b>Elections</b>                         |                  |                  |                   |               |
| 520000 · Purchased / Contracted Services | 0.00             | 132.75           | 1,400.00          | 9.48%         |
| 530000 · Supplies                        | 0.00             | 0.00             | 100.00            | 0.0%          |
| <b>Total Expense</b>                     | <b>0.00</b>      | <b>132.75</b>    | <b>1,500.00</b>   | <b>8.85%</b>  |
| <b>Police</b>                            |                  |                  |                   |               |
| 510000 · Personal Services               | 21,480.05        | 70,453.18        | 286,664.00        | 24.58%        |
| 520000 · Purchased / Contracted Services | 1,394.89         | 2,612.01         | 23,920.00         | 10.92%        |
| 530000 · Supplies                        | 1,804.67         | 5,341.90         | 26,000.00         | 20.55%        |
| <b>Total Expense</b>                     | <b>24,679.61</b> | <b>78,407.09</b> | <b>336,584.00</b> | <b>23.3%</b>  |
| <b>Roads</b>                             |                  |                  |                   |               |
| 510000 · Personal Services               | 9,101.28         | 31,122.03        | 141,804.00        | 21.95%        |
| 520000 · Purchased / Contracted Services | 2,953.92         | 4,543.02         | 35,395.00         | 12.84%        |
| 530000 · Supplies                        | 1,997.99         | 6,837.42         | 35,500.00         | 19.26%        |
| 540000 · Capital Outlays                 | 0.00             | 0.00             | 102,333.00        | 0.0%          |
| <b>Total Expense</b>                     | <b>14,053.19</b> | <b>42,502.47</b> | <b>315,032.00</b> | <b>13.49%</b> |



City of Sky Valley Enterprise Funds

Budget Performance

March 2013

|                                      | Mar 13           | Jan - Mar 13     | YTD Budget        | % of Budget   |
|--------------------------------------|------------------|------------------|-------------------|---------------|
| <b>Water</b>                         |                  |                  |                   |               |
| <b>Income</b>                        |                  |                  |                   |               |
| 34.4210 · Water charges              | 25,443.74        | 75,071.57        | 336,000.00        | 22.34%        |
| 34.9000 · Other charges for services | 59.94            | 100.00           | 830.00            | 12.05%        |
| 36.1000 · Interest revenue           | 118.44           | 359.51           | 2,400.00          | 14.98%        |
| <b>Total Income</b>                  | <b>25,622.12</b> | <b>75,531.08</b> | <b>339,230.00</b> | <b>22.27%</b> |

|   |                  |                  |                   |               |
|---|------------------|------------------|-------------------|---------------|
| <b>Expense</b>                          |                  |                  |                   |               |
| 51.1000 · Personal Services - Wages     | 9,479.42         | 32,511.01        | 142,567.00        | 22.8%         |
| 52.1000 · Purchased profess & tech svcs | 1,813.32         | 6,577.08         | 44,680.00         | 14.72%        |
| 53.1000 · Supplies                      | 3,287.15         | 10,691.61        | 62,000.00         | 17.25%        |
| 54.0000 · Capital Outlay                | 0.00             | 628.29           | 13,428.00         | 4.68%         |
| 58.0000 · Debt Service                  | 27,600.77        | 27,600.77        | 126,555.00        | 21.81%        |
| <b>Total Expense</b>                    | <b>42,180.66</b> | <b>78,008.76</b> | <b>389,230.00</b> | <b>20.04%</b> |

| <b>Solid Waste</b>   |                 |                  |                   |               |
|----------------------|-----------------|------------------|-------------------|---------------|
| <b>Income</b>        |                 |                  |                   |               |
| 34.4100 · Sanitation | 9,224.00        | 27,672.00        | 112,000.00        | 24.71%        |
| <b>Total Income</b>  | <b>9,224.00</b> | <b>27,672.00</b> | <b>112,000.00</b> | <b>24.71%</b> |

|   |                 |                  |                   |               |
|---|-----------------|------------------|-------------------|---------------|
| <b>Expense</b>                          |                 |                  |                   |               |
| 51.1000 · Personal Services - Wages     | 4,339.51        | 14,705.82        | 67,765.00         | 21.7%         |
| 52.1000 · Purchased profess & tech svcs | 2,257.87        | 5,478.09         | 33,535.00         | 16.34%        |
| 53.1000 · Supplies                      | 479.94          | 1,973.01         | 10,700.00         | 18.44%        |
| <b>Total Expense</b>                    | <b>7,077.32</b> | <b>22,156.92</b> | <b>112,000.00</b> | <b>19.78%</b> |

**Totals Report For 2009 Taxes  
March 2013  
Tax Commissioner**

|                     | Billed              | Collected           | Adjustments     | Outstanding     |
|---------------------|---------------------|---------------------|-----------------|-----------------|
| 2009 Ad Valorem Tax | 1,027,030.12        | 1,023,450.63        | 2196.72-        | 1382.77         |
| Interest            | 9,370.62            | 8,831.33            |                 | 539.29          |
| Penalty             | 11,368.38           | 11,230.10           |                 | 138.28          |
| Costs               | 9978.00             | 9491.00             |                 | 487.00          |
| <b>Totals</b>       | <b>1,057,747.12</b> | <b>1,053,003.06</b> | <b>2196.72-</b> | <b>2,547.34</b> |

**Collected: 99.87%**

**Totals Report For 2010 Taxes  
March 2013  
Tax Commissioner**

|                     | Billed            | Collected         | Adjustments    | Outstanding     |
|---------------------|-------------------|-------------------|----------------|-----------------|
| 2010 Ad Valorem Tax | 948,598.92        | 946,471.07        | 680.08-        | 1,447.77        |
| Interest            | 5,787.61          | 5406.45           |                | 381.16          |
| Penalty             | 2196.24           | 2051.46           |                | 144.78          |
| Costs               | 3,559.82          | 3320.82           |                | 239.00          |
| <b>Totals</b>       | <b>960,142.59</b> | <b>957,249.80</b> | <b>680.08-</b> | <b>2,212.71</b> |

**Collected: 99.85%**

**Totals Report For 2011 Taxes  
March 2013  
Tax Commissioner**

|                     | Billed            | Collected         | Adjustments      | Outstanding  |
|---------------------|-------------------|-------------------|------------------|--------------|
| 2011 Ad Valorem Tax | 938,737.03        | 938,386.19        | (285.84)-        | 65.00        |
| Interest            | 1625.15           | 1,622.55          |                  | 2.60         |
| Penalty             | 1,279.53          | 1,279.53          |                  | 0.00         |
| Costs               | 6,188.00          | 6,188.00          |                  | 0.00         |
| <b>Totals</b>       | <b>947,829.71</b> | <b>947,476.27</b> | <b>(285.84)-</b> | <b>67.60</b> |

**Collected: 99.99%**

**Totals Report For 2012 Taxes  
March 2013  
Tax Commissioner**

|                     | Billed            | Collected         | Adjustments    | Outstanding      |
|---------------------|-------------------|-------------------|----------------|------------------|
| 2012 Ad Valorem Tax | 834,170.00        | 802,194.02        | 313.95+        | 32,289.93        |
| Interest            | 1138.76           | 255.94            |                | 882.82           |
| Penalty             |                   |                   |                |                  |
| Costs               |                   |                   |                |                  |
| <b>Totals</b>       | <b>835,308.76</b> | <b>802,449.96</b> | <b>313.95+</b> | <b>33,172.75</b> |

**Collected: 96.13%**

| <b>Housing &amp; Development<br/>Departmental Data Report</b> | <b>For month ending<br/>March 30, 2013</b> |            |                     |
|---|--|------------|---------------------|
|   | <b>Mar.<br/>2013</b>                       | <b>YTD</b> | <b>2012<br/>YTD</b> |
| New Residential & Commercial permits issued                   | 0  | 0          | 0                   |
| All other addition, remodel and repair permits                | 6  | 23         | 22                  |
| Certificates of Occupancy issued                              | 0  | 0          | 0                   |
| Total New Construction not yet finalized                      | 1  |            | 2                   |
| Total Other Construction not yet finalized                    | 6  |            | 88                  |
| Notices to Comply issued                                      | 0  | 0          | 4                   |
| Stop Work Orders issued                                       | 0  | 0          | 0                   |
| Tree Cutting permits issued                                   | 2  | 7          | 7                   |
| Code & Ordinance Violations cited                             | 0  | 0          | 2                   |
|   |  |            |                     |
| <b>Fees Collected</b>   |  |            |                     |
|   | <b>Mar.<br/>2013</b>                       | <b>YTD</b> | <b>2012<br/>YTD</b> |
| New Residential or Commercial Permits                         | \$0  | \$0        | \$0                 |
| Other Addition, Remodel, Repair Permits                       | \$561                                      | \$1,239    | \$2,077             |
| Tree Cutting Permits  | \$150                                      | \$570      | \$450               |
| Land Disturbing Permits                                       | \$0  | \$0        | \$0                 |
| Fines Collected for for Ordinance Violations                  | \$0  | \$0        | \$2,500             |



*Departmental Report  
by the City Manager*

**April, 2013**

*Announcements -*

**Council Meeting Date Change**

The City Council has approved a change to the regular monthly council meeting. For 2013, the regular meeting of the Council will be held on the 3<sup>rd</sup> Monday of each month at 2:00 PM in the Fellowship Hall.

**2013 Keep America Beautiful**

Sky Valley will participate in the 2013 Keep America Beautiful Campaign by having a Spring Clean-up Day on Friday, May 17<sup>th</sup>. Sign-up sheets will be circulated today and next month and will be posted at City Hall. Please mark this date on your calendar. This is the day when we divide the city into sections and resident volunteers, elected officials and city staff join together to canvass each area of the city collecting debris. We then gather for an appreciation luncheon for all of our workers. If you are unable to help with the labor, please consider helping with the luncheon. The more people that volunteer, the more we can accomplish and the more successful event we will have. We will meet at the postal facility on May 17<sup>th</sup> at 9 AM to assign areas and to pick up safety vests and trash bags. We will then gather back together at 12:30 PM at the Sky Valley Pavilion for a pot-luck lunch.

**Delinquent Tax Penalty**

In addition to the one percent interest that is currently accruing on any unpaid ad valorem taxes, a ten percent penalty will be assessed April 12, 2013. Please contact Alyssa Mullins at City Hall if you have any questions about your Sky Valley property taxes.

**Vaccination Clinic**

Rabun Paws 4 Life Shelter reports that a 2nd Rabies case has been confirmed in Habersham County, this time in northern Habersham. Remember to have your furry friends up to date on their rabies shot. Rabun Paws 4 Life Shelter will have a vaccination clinic on May 4th at the shelter located at 261 E. Boen Creek Road in Tiger, GA.

**Short-term Rentals**

Every person engaging in short-term home rentals shall register with the city clerk. If you have not done this yet, I urge you to contact City Hall immediately. Each rental within the City limits of Sky Valley is required to submit a monthly tax return by the 20th of the month for rentals during the previous month. An operator who fails to make any return or to pay the amount of tax will be assessed penalties and interest.

## *Public Works -*

The City is in the process of evaluating roads for 2013 resurfacing. The City received \$19,461 for the 2013 Local Maintenance & Improvement Grant (LMIG) program plus we have another \$98,133 budgeted to be used for our road improvement program. This should cover about 1.5 miles of resurfacing projects.

Please don't forget that any tree with a trunk that is 8" or more in diameter or 25" or more in circumference at 18" above the ground requires a permit for cutting, trimming & topping. If you had to obtain a permit to cut, it would not qualify for city chipping service. Contractors are responsible for the removal of all tree cuttings.

Homeowner chipping service is done typically during the 2<sup>nd</sup> and 4<sup>th</sup> weeks of the month. The City provides 15 minutes of chipping service to every homeowner each month at no cost. Chipping service is then provided at a rate of \$100/hour for any time exceeding the first 15 minutes. Cuttings must be less than 8" in diameter and must be stacked in one direction on the right-of-way and out of the road. Bagged leaves are not collected with regular household garbage. Please call City Hall for all yard debris pick-up.

Mulch from our chipping service is available for purchase from the City for \$25 per load delivered.

## *Solid Waste -*

Garbage service will continue once per week from January – May 28<sup>th</sup> (Memorial Day). Don't forget that garbage should not be placed out for pick-up any earlier than the morning of the service. Animals scatter garbage even when put in the underground cans. Our garbage collectors are not responsible for picking up any garbage that is not properly bagged once they arrive. The dumpster at the tractor barn on Knob Drive can be utilized when you need to take your garbage somewhere prior to a garbage collection day. This is especially important when your garbage contains food items. NO garbage other than regular household garbage should be put out by the road or in the dumpster. **Any contractors found dumping lumber, carpeting, paint, etc. in the dumpsters will be cited.** Recyclables and other household garbage can be taken to the recycle center on Kelly's Creek Road. Construction debris should be hauled to the transfer station on Boggs Mountain Road in Tiger.

Recyclables and other household garbage can be taken to the recycle center on Kelly's Creek Road. For the first quarter of 2013, the city has hauled 22.78 tons of garbage to the landfill compared to 23.84 tons during the first quarter of 2012. That is a slight improvement of 4.65%. I encourage everyone to keep up the good work.

## **Reduce... Reuse... Recycle...**

Reduce the amount and toxicity of trash you throw away

Reuse containers and products

Recycle as much as possible and buy products with recycled content



**Linda Lapeyrouse (Smith)**

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**From:** Lynda Brett [georgialynda@windstream.net]  
**Sent:** Monday, April 08, 2013 6:48 PM  
**To:** svcitymanager@windstream.net  
**Cc:** bentley194@windstream.net  
**Subject:** Re: City Manager's Report

Linda, will you please add the July 4th contribution to the agenda for Monday. The amount you budgeted was \$2200.00, and I appreciate it. The fireworks have gone up to \$3030.00 this year; it is only a bit more, but I need all I can get as we have additional expenses this year such as the porta potties. Thank you, Lynda

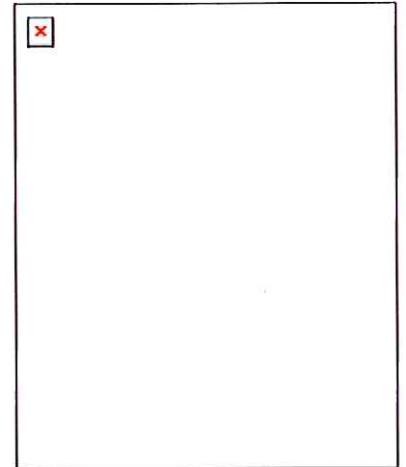
----- Original Message -----

**From:** [Linda Lapeyrouse \(Smith\)](#)  
**To:** [City of Sky Valley](#)  
**Sent:** Monday, April 08, 2013 2:28 PM  
**Subject:** City Manager's Report

Attached is April's City Manager's Report. Please note that the regular meeting of the City Council will be held next MONDAY, April 15, 2013, at 2:00 PM in the Fellowship Hall.

As always, please let me know if you have any questions or concerns.

***Linda Lapeyrouse (Smith)***  
City Manager  
City of Sky Valley  
3444 Highway 246  
Sky Valley, GA 30537  
706-746-2204



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Version: 2013.0.3272 / Virus Database: 3162/6234 - Release Date: 04/09/13

**CITY OF SKY VALLEY**  
**RESOLUTION 13-**

**RESOLUTION DECLARING PROPERTY SURPLUS**

WHEREAS the below-described property is no longer necessary, useful or suitable for municipal purposes for the City of Sky Valley.

NOW, THEREFORE, BE IT RESOLVED that the following property be declared surplus and disposed of according to state statutes, including disposal, sale or trade-in on new equipment:

2004 Ford F-650 Regular Cab 2WD DRW CONVENTIONAL CAB,  
VIN 3FRWF65214V590229

BE IT FURTHER RESOLVED that the Mayor and Finance Officer may do all acts necessary to dispose of this property according to state law.

It is so resolved and approved by vote of the City Council of the City of Sky Valley this \_\_\_\_ day of \_\_\_\_\_, 2013.

Approved:

\_\_\_\_\_  
James Martindale, Mayor

Attest:

\_\_\_\_\_  
Mandi Cantrell, City Clerk