

**REGULAR COUNCIL MEETING
CITY OF SKY VALLEY, GEORGIA
APRIL 17, 2012
TUESDAY, 9:30 AM
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

AGENDA

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

March 20, 2012 Regular Council Meeting

ADOPTION OF AGENDA

MAYOR'S REMARKS

COUNCIL REMARKS

DEPARTMENT REPORTS

Police Chief's Report
City Financial Report
Tax Commissioner's Report
Building Inspector's Report
City Manager's Report

OLD BUSINESS

NEW BUSINESS

- Ratify approval of Division 2 Change Order 4 – 2010 Water System Improvement Project
- Discussion of attorney's bill – requested by Community Development Committee
- Discussion of mapping

PUBLIC FORUM AND GENERAL COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

**REGULAR COUNCIL MEETING
CITY OF SKY VALLEY, GEORGIA
MARCH 20, 2012
TUESDAY, 9:30 AM
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

MINUTES

Mayor Martindale called the meeting to order.

Those present: Mayor Martindale, Council President Howard, Councilors Boyle, Larsen, Platt, and Whatley, Attorney Perry, Officer Shope, City Manager Smith, City Clerk Cantrell, and Tax Commissioner Mullins.

Pam Martindale gave the invocation. Mayor Martindale led the Pledge of Allegiance.

APPROVAL OF MINUTES

Councilor Howard made a motion to approve the minutes of the February 21, 2012 Regular Council Meeting, 2nd Councilor Whatley. Councilor Whatley said that his question on the first paragraph of the last page should read: Councilor Whatley asked Mayor Martindale if he was creating this committee and appointing its members subject to Council's approval instead of Councilor Whatley asked Mayor Martindale if he was in favor of its committee members. The minutes passed unanimously with this change.

Councilor Platt made a motion to adopt the agenda, 2nd Councilor Whatley, unanimously approved.

MAYOR'S REMARKS

Mayor Martindale said that we are in the final stages of having the water system improvements completed. We have 100 percent of the fire hydrants working and the building moratorium in the Bee Gum Gap area has been lifted.

COUNCIL REMARKS

Councilor Boyle told everyone happy spring.

Councilor Platt thanked the water and police departments for working over the weekend when someone did not have water at their house.

DEPARTMENT REPORTS

(a) Police Chief's Report – given by Officer Shope

Mayor Martindale asked for an update on the theft. Officer Shope said there was a theft at 1007 Sky High. TVs, appliances, and furniture were taken. He said it looked like a forced entry and that someone changed the locks. The homeowner found it. The house is in foreclosure. Councilor Whatley asked if there was a possibility the items were repossessed. Officer Shope said that the mortgage company said they had not sent anyone to winterize the house, and that at this time, they had no evidence that the items were repossessed.

- (b) City Financial Report – given by City Clerk Cantrell
- (c) Tax Commissioner’s Report – given by Tax Commissioner Mullins
- (d) Building Inspector’s Report – given by City Manager Smith
- (e) City Manager’s Report – given by City Manager Smith

These reports are hereby incorporated by reference and attached hereto as exhibits a – e.

Councilor Whatley said someone sent an email stating that the siding was being taken off the lodge. City Manager Smith explained that the City had to move two dumpsters. We were not able to haul both of them at the same time, and temporarily left one in the parking lot. She said the dumpster was only there for a couple of hours. The siding is not being taken off the lodge.

City Manager Smith said that we tested five of the new water meters, and they were all reading accurately.

OLD BUSINESS

- Discussion of Bear Trace Subdivision

City Manager Smith said that Mr. Croxton has the road rights of way where we can mow them. There was a water leak, and he is still working on getting the water system ready. City Manager Smith said she had spoken to Mr. Croxton and his attorney. She said Mr. Croxton is still working on getting the water system ready for the City to take. She said Mr. Croxton has presented a proposal to protect the City with respect to the obligation to top coating the roads. In his proposal, he said he would execute and file a security deed in favor of the City for \$75,000 with a release provision requiring the City to release lots from the deed as they are sold. When a sale occurs which will result in the development of 55-percent of the subdivision, the road will be top coated. The security deed will allow the City to release its interest in the security deed as to that lot if the work is not completed according to plan. He said he will include the required top coating when the subdivision is 95-percent completed. Discussion followed about when the City should accept the roads and water system. Mayor Martindale recommended waiting until Mr. Croxton has addressed all of the concerns, and then having a workshop to discuss accepting Mr. Croxton’s proposal. Councilor Platt made a motion to postpone, 2nd Councilor Boyle, unanimously approved.

NEW BUSINESS

- Revision to Sky Valley Planning & Economic Development Committee

Council President Howard said he would like to add Allen Jackson and Frank Norton to the committee. He said his goal is to have people with different thoughts and opinions serve. Councilor Boyle said he thinks the mission and objectives are clear. Councilor Larsen made a motion to approve the appointment of the two additional members, 2nd Councilor Boyle. Councilor Whatley asked to add an additional objective – to review and update a five-year plan on an annual basis. City Manager Smith said the previous objectives included looking at the unfinished clubhouse, and this version does not. She asked if looking into the options for the clubhouse is an objective, could that be added as an objective. Councilor Whatley asked if anyone else had heard the rumor that the closing was delayed. No one else on Council had heard that, but real estate agent Linda Durrence said she had heard it also. Mayor Martindale said he would call Ricky Chastain and ask him if he is still on track to close as scheduled and give an update.

- Ratify approval of Division 2 Change Order 3 – 2010 Water System Improvement Project

Councilor Platt made a motion to approve, 2nd Council President Howard. Council President Howard asked for an explanation of the additional 300 feet of piping. City Manager Smith said that the connection was not where we thought it was. The motion passed unanimously.

- Approval of Resolution: Declaration of 34,000 gallon water tank as surplus property Councilor Boyle made a motion to approve, 2nd Councilor Platt, unanimously approved.

- Approval of Resolution: Declaration of 1995 Ford Crown Victoria as surplus property City Manager Smith said this is the old chief's car. Councilor Whatley made a motion to approve, 2nd Councilor Larsen, unanimously approved.

- Approval of Summer Celebration Events

City Manager Smith said she is still waiting for confirmation on the POA's participation this year, but Chairman Steve Brett said he thought it was favorable. The proposed events are:

- June 16 – Cruise-In followed by dinner and an Elvis tribute concert by Mark Pitts.
- July 1 – Evening dinner and concert in the park
- August 18 – Evening dinner and concert in the park
- June 30 – July 1 – Sparks in the Park Arts & Craft Show

Councilor Platt made a motion to move forward with these events, 2nd Councilor Boyle.

PUBLIC FORUM AND GENERAL COMMENTS

Planning and Zoning Commissioner Brooker said that he attended training in Covington, GA.

EXECUTIVE SESSION

None.

Councilor Howard made a motion to adjourn, 2nd Councilor Boyle, unanimously approved.

Respectfully submitted:

James Martindale, Mayor

Attested:

Mandi Cantrell, City Clerk



Sky Valley Monthly Statistics

March 2012

<u>Incident</u>	<u>Month</u>	<u>YTD</u>	<u>Incident</u>	<u>Month</u>	<u>YTD</u>	<u>Last Year</u>
Fire	0	3	DUI/Public Drunk/Alcohol	0	0	0
Medical	5	06	Drug Related	0	0	2
Vehicle Acc.	0	02	Juvenile	0	1	07
<u>Domestic</u>			Stationary Patrol	0	0	1
Family Vio	0	0	Traffic Stop	3	06	32
Fight/Assault	0	0	Mutual Aid	2	08	3
Suicide/Attp	0	0	Animal	0	03	0
Death	0	0	Lost & Found	0	1	0
<u>Burglary/Theft</u>			Noise Compliant	0	0	17
Burglary	1	1	City Ordinance Violation	0	0	2690
Theft	1	3	Assistance	00	04	
Susp Activity	4	6	Assisting Residents/Visitors	0	03	
Susp Person	0	0	Escorting Visitors	55	100	
Susp Vehicle	0	0	Residential Check	0	0	
Alarm	5	06	Residential Contact	1	03	
Investigation	0	1	Welfare Check	0	0	
Surveillance	0	0	Arrested	0	0	
<u>Community Aid</u>			Encarcerated	0	0	
Water/Tree/	5	13	Total Calls	029	087	
Veh Jump/Unl	1	10				

Patrol Mileage 4025 **Year to Date** 11,473

**Totals Report For 2008 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2008 Ad Valorem Tax	1,077,854.78	1,076,846.93	1,007.85-	0
Interest	6174.30	6,174.30		0
Penalty	3549.56	3,549.56		0
Costs	380.00	380.00		0
Totals	1,087,958.64	1,086,950.79	1,007.85-	0

Collected: 100%

**Totals Report For 2009 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2009 Ad Valorem Tax	1,027,030.12	1,023,450.63	2196.72-	1382.77
Interest	9204.68	8,831.33		373.35
Penalty	11,368.38	11,230.10		138.28
Costs	9978.00	9491.00		487.00
Totals	1,057,581.18	1,053,003.06	2196.72-	2381.40

Collected: 99.87%

**Totals Report For 2010 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2010 Ad Valorem Tax	948,598.92	946,536.07	680.08-	1,382.77
Interest	5617.15	5409.72		207.43
Penalty	2196.24	2057.96		138.28
Costs	3559.82	3332.82		227.00
Totals	959,972.13	957,336.57	680.08-	1,955.48

Collected: 99.78%

**Totals Report For 2011 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2011 Ad Valorem Tax	938,737.03	916,616.27	39.16 +	22,159.92
Interest	1201.19	558.66		642.53
Penalty				
Costs	30.00	30.00		
Totals	939,968.22	917,204.93	39.16 +	22,802.45

Collected: 97.64%

City of Sky Valley, GA

Balance: All Accounts

as of March 31, 2012

Account	Balance
General Fund	
Funds Available	\$833,454
Due from Other Funds	\$64,772
Enterprise Fund	
Funds Available	\$786,143
Due to Other Funds	\$0
Debt Service Reserved	\$160,431
Capital Improvements	
Admin & General Government	\$49,963
Police	\$4,468
Roads	\$439,662
Housing & Development	\$15,000
Water	\$11,547
Solid Waste	\$23,866

CITY OF SKY VALLEY
General Fund
Budget Performance
March 2012

	Mar 12	Jan - Mar 12	YTD Budget	% of Budget
Income				
33.4000 · GA government grants/contracts	0.00	0.00	16,000.00	0.0%
33.9000 · Other Grants (GMA, GIRMA, etc)	0.00	0.00	1,500.00	0.0%
34.7000 · Culture & Recreation	250.00	250.00	20,000.00	1.25%
60110 · Ad valorem - property	0.00	916,616.27	940,811.00	97.43%
60120 · Ad valorem - vehicles	999.44	2,176.46	6,524.00	33.36%
60140 · Penalties, Fines, interest	5,482.55	7,268.08	15,000.00	48.45%
60210 · Insurance premium tax	0.00	0.00	12,000.00	0.0%
60220 · Beverage Excise tax	22.19	37.19	300.00	12.4%
60230 · Franchise tax	1,815.95	41,912.86	50,000.00	83.83%
60235 · Fines & forfeitures	0.00	2,500.00	2,000.00	125.0%
60240 · Business license	680.00	1,670.00	1,500.00	111.33%
60250 · Permits	1,605.00	2,527.40	20,000.00	12.64%
60270 · Zoning applications	0.00	0.00	100.00	0.0%
60271 · Sales of Reports, Copies, Etc.	46.25	72.75	300.00	24.25%
60280 · Real estate transfer tax	68.99	204.90	700.00	29.27%
60281 · Intangible tax	911.47	1,202.42	4,000.00	30.06%
69110 · Interest income	0.00	416.10	4,000.00	10.4%
69115 · Transfer from hotel/motel tax	0.00	0.00	2,000.00	0.0%
69150 · Refunds & Reimbursements	0.00	0.00	2,000.00	0.0%
69990 · Miscellaneous	50.00	50.18	600.00	8.36%
70000 · Sale of surplus property	0.00	0.00	1,000.00	0.0%
Total Income	11,931.84	976,904.61	1,100,335.00	88.78%
Admin & General Government				
510000 · Personal Services	8,915.26	34,815.18	164,555.00	21.16%
520000 · Purchased / Contracted Services	2,164.05	8,487.28	56,450.00	15.04%
530000 · Supplies	144.78	1,387.98	31,350.00	4.43%
Total Expense	11,224.09	44,690.44	252,355.00	17.71%
Police				
510000 · Personal Services	16,447.75	65,526.36	276,295.00	23.72%
520000 · Purchased / Contracted Services	1,151.15	3,503.15	24,125.00	14.52%
530000 · Supplies	673.85	2,818.71	24,450.00	11.53%
540000 · Capital Outlays	0.00	4,000.00	4,000.00	100.0%
Total Expense	18,272.75	75,848.22	328,870.00	23.06%
Roads				
510000 · Personal Services	7,545.26	34,680.97	141,746.00	24.47%
520000 · Purchased / Contracted Services	949.45	4,800.39	40,850.00	11.75%
530000 · Supplies	801.60	4,305.89	36,450.00	11.81%
540000 · Capital Outlays	0.00	0.00	250,000.00	0.0%
Total Expense	9,296.31	43,787.25	469,046.00	9.34%

CITY OF SKY VALLEY
General Fund
Budget Performance
March 2012

	Mar 12	Jan - Mar 12	YTD Budget	% of Budget
Housing & Development				
510000 · Personal Services	1,507.46	5,051.02	24,755.00	20.4%
520000 · Purchased / Contracted Services	0.00	257.34	5,425.00	4.74%
530000 · Supplies	0.00	111.14	2,720.00	4.09%
Total Expense	1,507.46	5,419.50	32,900.00	16.47%
Judicial				
510000 · Personal Services	132.86	582.41	2,424.00	24.03%
520000 · Purchased / Contracted Services	285.00	535.00	895.00	59.78%
530000 · Supplies	0.00	0.00	50.00	0.0%
Total Expense	417.86	1,117.41	3,369.00	33.17%
Elections				
520000 · Purchased / Contracted Services	0.00	0.00	1,400.00	0.0%
530000 · Supplies	0.00	0.00	100.00	0.0%
Total Expense	0.00	0.00	1,500.00	0.0%
Legislative				
520000 · Purchased / Contracted Services	0.00	1,511.42	8,950.00	16.89%
530000 · Supplies	0.00	90.49	50.00	180.98%
Total Expense	0.00	1,601.91	9,000.00	17.8%
Executive				
520000 · Purchased / Contracted Services	0.00	0.00	2,000.00	0.0%
530000 · Supplies	0.00	0.00	50.00	0.0%
Total Expense	0.00	0.00	2,050.00	0.0%
Fire & Rescue	0.00	18,092.50	72,370.00	25.0%

CITY OF SKY VALLEY Enterprise Funds
Budget Performance
March 2012

	Mar 12	Jan - Mar 12	YTD Budget	% of Budget
Income				
34.4210 · Water charges	26,352.77	76,688.97	374,500.00	20.48%
34.9000 · Other charges for services	0.00	107.00	830.00	12.89%
36.1000 · Interest revenue	0.00	367.85	2,000.00	18.39%
38.0000 · Miscellaneous Revenue	0.00	0.00	170.00	0.0%
39.1000 · Interfund Transfers	0.00	0.00	150,000.00	0.0%
Total Income	26,352.77	77,163.82	527,500.00	14.63%

Expense				
51.1000 · Personal Services - Wages	7,781.33	30,439.54	141,895.00	21.45%
52.1000 · Purchased profess & tech svcs	2,481.24	9,761.99	49,450.00	19.74%
53.1000 · Supplies	2,517.32	9,136.90	59,600.00	15.33%
56.1000 · Depreciation	0.00	0.00	150,000.00	0.0%
58.0000 · Debt Service	0.00	0.00	126,555.00	0.0%
Total Expense	12,779.89	49,338.43	527,500.00	9.35%

Income				
34.4100 · Sanitation	9,212.00	27,648.00	112,000.00	24.69%
Total Income	9,212.00	27,648.00	112,000.00	24.69%

Expense				
51.1000 · Personal Services - Wages	3,775.31	13,361.86	65,656.00	20.35%
52.1000 · Purchased profess & tech svcs	1,254.87	5,712.43	32,664.00	17.49%
53.1000 · Supplies	276.35	894.34	7,980.00	11.21%
56.1000 · Depreciation	0.00	0.00	5,700.00	0.0%
Total Expense	5,306.53	19,968.63	112,000.00	17.83%

City of Sky Valley, GA

Balance: All Accounts

as of March 31, 2011

Account	Balance
General Fund	
Funds Available	\$1,076,536
Due from Other Funds	\$39,253
Enterprise Fund	
Funds Available	\$292,236
Due to Other Funds	\$0
Debt Service Reserved	\$160,431
Capital Improvements	
Admin & General Government	\$61,551
Police	\$18,468
Roads	\$204,181
Housing & Development	\$15,000
Water	\$31,347
Solid Waste	\$23,829

CITY OF SKY VALLEY
General Fund
Budget Performance
March 2011

	Mar 11	Jan - Mar 11	YTD Budget	% of Budget
Income				
33.9000 · Other Grants (GMA, GIRMA, etc)	0.00	0.00	1,500.00	0.0%
37.1000 · Donations - Private Sources	0.00	250.00		
60110 · Ad valorem - property	0.00	850,069.95	948,655.00	89.61%
60120 · Ad valorem - vehicles	1,695.20	2,714.27	7,932.00	34.22%
60140 · Penalties, Fifa's, interest	382.46	10,008.50	5,000.00	200.17%
60210 · Insurance premium tax	0.00	0.00	12,300.00	0.0%
60220 · Beverage Excise tax	17.10	48.82	500.00	9.76%
60230 · Franchise tax	42,025.03	42,025.03	48,800.00	86.12%
60235 · Fines & forfeitures	0.00	0.00	2,000.00	0.0%
60240 · Business license	0.00	765.00	3,000.00	25.5%
60250 · Permits	1,042.25	6,668.95	20,000.00	33.35%
60270 · Zoning applications	0.00	0.00	300.00	0.0%
60271 · Sales of Reports, Copies, Etc.	0.88	42.20	200.00	21.1%
60280 · Real estate transfer tax	167.79	238.05	500.00	47.61%
60281 · Intangible tax	644.55	1,927.89	4,000.00	48.2%
69110 · Interest income	444.57	1,278.44	4,000.00	31.96%
69115 · Transfer from hotel/motel tax	0.00	0.00	3,000.00	0.0%
69150 · Refunds & Reimbursements	944.00	1,248.60	1,688.00	73.97%
69990 · Miscellaneous	0.00	137.10	600.00	22.85%
Total Income	47,363.83	917,422.80	1,063,975.00	86.23%
General Government & Administration				
510000 · Personal Services	13,695.52	40,827.48	147,970.00	27.59%
520000 · Purchased / Contracted Services	4,187.02	11,135.63	54,105.00	20.58%
530000 · Supplies	2,005.98	3,220.11	31,925.00	10.09%
540000 · Capital Outlays	9,770.59	9,770.59	10,000.00	97.71%
Total Expense	29,659.11	64,953.81	244,000.00	26.62%
Police				
510000 · Personal Services	20,407.26	70,926.11	266,010.00	26.66%
520000 · Purchased / Contracted Services	1,048.32	2,484.32	25,690.00	9.67%
530000 · Supplies	2,301.41	5,958.65	21,300.00	27.98%
Total Expense	23,756.99	79,369.08	313,000.00	25.36%
Roads				
510000 · Personal Services	8,874.88	35,941.73	131,465.00	27.34%
520000 · Purchased / Contracted Services	3,240.66	12,374.44	62,985.00	19.65%
530000 · Supplies	3,794.32	6,074.99	29,650.00	20.49%
540000 · Capital Outlays	0.00	8,518.88		
Total Expense	15,909.86	62,910.04	224,100.00	28.07%

CITY OF SKY VALLEY
General Fund
Budget Performance
March 2011

	Mar 11	Jan - Mar 11	YTD Budget	% of Budget
Housing & Development				
510000 · Personal Services	1,523.05	4,813.16	26,545.00	18.13%
520000 · Purchased / Contracted Services	116.13	165.26	6,005.00	2.75%
530000 · Supplies	223.44	385.36	2,450.00	15.73%
Total Expense	1,862.62	5,363.78	35,000.00	15.33%
Elections				
520000 · Purchased / Contracted Services	252.91	252.91	1,550.00	16.32%
530000 · Supplies	0.00	0.00	50.00	0.0%
Total Expense	252.91	252.91	1,600.00	15.81%
Judicial				
510000 · Personal Services	196.95	525.45	2,000.00	26.27%
520000 · Purchased / Contracted Services	0.00	35.00	1,050.00	3.33%
530000 · Supplies	0.00	0.00	50.00	0.0%
550000 · Interfund / Interdepartmental	0.00	7.30		
Total Expense	196.95	567.75	3,100.00	18.32%
Executive				
520000 · Purchased / Contracted Services	15.26	15.26	3,400.00	0.45%
530000 · Supplies	0.00	0.00	50.00	0.0%
Total Expense	15.26	15.26	3,450.00	0.44%
Legislative				
520000 · Purchased / Contracted Services	(21.00)	920.00	9,000.00	10.22%
530000 · Supplies	0.00	42.42		
Total Expense	(21.00)	962.42	9,000.00	10.69%
Fire & Rescue	0.00	18,243.75	72,975.00	25.0%

CITY OF SKY VALLEY
Enterprise Funds
Budget Performance
March 2011

	Mar 11	Jan - Mar 11	YTD Budget	% of Budget
Water				
Income				
34.4210 · Water charges	23,448.45	80,464.77	333,750.00	24.11%
34.9000 · Other charges for services	49.24	132.40	750.00	17.65%
36.1000 · Interest revenue	234.96	652.34	1,500.00	43.49%
39.1000 · Interfund Transfers	0.00	0.00	57,575.00	0.0%
Total Income	23,732.65	81,249.51	393,575.00	20.64%
Expense				
51.1000 · Personal Services - Wages	9,069.76	32,471.70	142,090.00	22.85%
52.1000 · Purchased profess & tech svcs	1,825.85	19,672.15	47,910.00	41.06%
53.1000 · Supplies	13,781.89	19,900.69	46,000.00	43.26%
54.0000 · Capital Outlay	5,924.00	41,561.99		
56.1000 · Depreciation	0.00	0.00	65,000.00	0.0%
61.1000 · Operating transfers out	0.00	0.00	92,575.00	0.0%
Total Expense	30,601.50	113,606.53	393,575.00	28.87%
Solid Waste				
Income				
34.4100 · Sanitation	9,284.00	27,852.00	112,000.00	24.87%
36.1000 · Interest revenue	0.00	0.00	2,000.00	0.0%
39.1000 · Interfund Transfers	0.00	0.00	4,000.00	0.0%
Total Income	9,284.00	27,852.00	118,000.00	23.6%
Expense				
51.1000 · Personal Services - Wages	4,733.42	14,785.30	71,860.00	20.58%
52.1000 · Purchased profess & tech svcs	3,213.30	6,342.52	34,440.00	18.42%
53.1000 · Supplies	707.96	1,138.21	6,000.00	18.97%
56.1000 · Depreciation	0.00	0.00	5,700.00	0.0%
Total Expense	8,654.68	22,266.03	118,000.00	18.87%

**Totals Report For 2008 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2008 Ad Valorem Tax	1,077,854.78	1,076,846.93	1,007.85-	0
Interest	6174.30	6,174.30		0
Penalty	3549.56	3,549.56		0
Costs	380.00	380.00		0
Totals	1,087,958.64	1,086,950.79	1,007.85-	0

Collected: 100%

**Totals Report For 2009 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2009 Ad Valorem Tax	1,027,030.12	1,023,450.63	2196.72-	1382.77
Interest	9204.68	8,831.33		373.35
Penalty	11,368.38	11,230.10		138.28
Costs	9978.00	9491.00		487.00
Totals	1,057,581.18	1,053,003.06	2196.72-	2381.40

Collected: 99.87%

**Totals Report For 2010 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2010 Ad Valorem Tax	948,598.92	946,536.07	680.08-	1,382.77
Interest	5617.15	5409.72		207.43
Penalty	2196.24	2057.96		138.28
Costs	3559.82	3332.82		227.00
Totals	959,972.13	957,336.57	680.08-	1,955.48

Collected: 99.78%

**Totals Report For 2011 Taxes
March 2012
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2011 Ad Valorem Tax	938,737.03	916,616.27	39.16 +	22,159.92
Interest	1201.19	558.66		642.53
Penalty				
Costs	30.00	30.00		
Totals	939,968.22	917,204.93	39.16 +	22,802.45

Collected: 97.64%

Housing & Development Departmental Data Report	For month ending March 30, 2012		
	Mar-12	YTD	2011 YTD
New Residential & Commercial permits issued	0	0	0
All other addition, remodel and repair permits	14	22	22
Certificates of Occupancy issued	0	0	0
Total New Construction not yet finalized	2		2
Total Other Construction not yet finalized	88		70
Notices to Comply issued	2	4	3
Stop Work Orders issued	0	0	1
Tree Cutting permits issued	3	7	7
Code & Ordinance Violations cited	1	2	0

Fees Collected			
	Mar-12	YTD	2011 YTD
New Residential or Commercial Permits	0	0	0
Other Addition, Remodel, Repair Permits	1,380	2,077	6,369
Tree Cutting Permits	225	450	300
Land Disturbing Permits	0	0	0
Fines Collected for Ordinance Violations	2,500	2,500	0



Departmental Report by the City Manager

April, 2012

Announcements -

Sky Valley will participate in the 2012 Keep America Beautiful Campaign by having a Spring Clean-up Day on Friday, May 18th. Sign-up sheets will be circulated today and next month and will be posted at City Hall. Please mark this date on your calendar. If you are unable to help with labor, please consider helping with our luncheon. We will have the clean-up that morning beginning at 9 AM and will have a pot-luck lunch that afternoon at 12:30 PM.

We have started putting together the schedule of events for this year's Summer Celebration. We have scaled back the number of events based on feedback from last year. We will be promoting sponsorships of these events in order to help hold the costs down for attendees. This year we have sponsorship levels ranging from \$100 to \$2500. Each sponsorship level comes with its own set of perks, some of which include events tickets, t-shirts, advertising and more.

So far, we have confirmed June 16th as our Cruise-In and Elvis Tribute Concert. This will be a catered event. Elvis impersonator, Mark Pitt, put on a great show last year and we are looking forward to him coming back.

June 30th and July 1st will be our pre-4th of the July Arts and Crafts Show. Vendor applications are being taken on a first come first served basis.

Sunday evening, July 1st, the Sock Hops will be in concert. This group comes highly recommended to us and is sure to put on a fantastic show for our residents and guests.

We are planning one additional dinner/concert event on August 18th. Details of this event are not confirmed. If you attended any of the events last year and had a special favorite or you plan to be here during that time and would like to request a specific genre of music, I would value your input.

Details of the events, sponsorship packets and vendor applications can be found on the City's newly updated website at www.skyvalleyga.com.

GDOT has closed the bridge on SR 246 crossing the Little Tennessee River. You will be detoured on Kelly's Creek Road to get to and from Sky Valley. The bridge is anticipated to be closed through June 25, 2012.

Public Works -

The City's 2011/2012 Road Resurfacing Bid has been advertised. Sealed bids will be opened and publicly read aloud on May 14, 2012 at noon. The bids will be evaluated by the Council at the May 15th meeting.

The paving included on Bayberry up to the new water tank will likely start within the next week or so. Compaction testing is being done later this week. A few other punch-list items remain to be done.

Maintenance, repairs and exterior painting are being done by the City to well houses and other city buildings. Several roofs need replacing as well. Cost estimates are being done to compare shake roofs with regular shingles.

Solid Waste -

Garbage service is once per week from January – May 28th (Memorial Day). Don't forget that garbage should not be placed out for pick-up any earlier than the morning of the service. Animals scatter garbage even when put in the underground cans. Our garbage collectors are not responsible for picking up any garbage that is not properly bagged once they arrive. The dumpster at the tractor barn on Knob Drive can be utilized when you need to take your garbage somewhere prior to a garbage collection day. This is especially important when your garbage contains food items. Recyclables and other household garbage can be taken to the recycle center on Kelly's Creek Road. Now is a great time to start getting in the habit while you will be travelling by the recycle center during the GA 246 bridge closure.



Reduce... Reuse... Recycle...

Reduce the amount and toxicity of trash you throw away

Reuse containers and products

Recycle as much as possible and buy products with recycled content

Linda Smith

From: Robert Simmons [rsimmons@rindt-mcduff.com]
Sent: Wednesday, March 21, 2012 1:11 PM
To: 'svcitymanager@windstream.net'
Subject: Sky Valley - Division 2 - CO 4 revised
Attachments: Sky Valley - Division 2 - CO 4 revised.pdf; _Certification_.htm

Linda,

I've attached the revised version of change order No. 4. This change order includes 2 items:

1. Providing power from the new Well No. 3 building to the existing building located behind the well building. Cost - \$853.00.
2. Install HOA switch to pump control panel in the new Well No. 3 building. Cost - \$761.48

Total of change order No. 4 is \$1,614.48

Since the contractor is near completing the well No. 3 improvements he is anxious to complete all items soon. He has mentioned that there are a hand full of items left for the electrician to complete before leaving the project.

Can you canvas the council members as you did before to gain approval of this change order? As soon as you can let me know something I'll contact the GC and electrician so that they can schedule the final work efforts.

Thank you for your assistance.

Robert M. Simmons, P.E.
Project Manager
Rindt-McDuff Associates, Inc.
445 Bradford Street NW
Gainesville, GA 30501
Tel: 770-531-5109
Fax: 770-531-5112
Cell: 404-630-4830
www.rindt-mcduff.com
rsimmons@rindt-mcduff.com



Rindt-McDuff Associates, Inc.
Engineering and Environmental Consulting

March 13, 2012
Revised March 21, 2012

Ms. Linda Smith
City Manager
City of Sky Valley
3444 Hwy 246
Dillard, Georgia 30537

RE: 2010 DWSRF Water System Improvements Project

Dear Linda:

RMA has prepared the Division 2 change order No. 4 for the City's review and approval. The two items included in change order No. 4 consist of:

1. Well #3 Change – Providing power from the new Well No. 3 building to the existing building located behind the well building. Change order cost for this item is \$853.00.
2. Well #3 Change - Install hand-off-auto (HOA) switch on pump control panel, in the new Well No. 3 building, to allow multiple modes of operation for City staff. Change order cost for this item is \$761.48.

We have placed in the mail hard copies of change order No. 4 and would request once approved and signed that the City provide us three of the signed copies so we may forward to the contractor and GEFA for their files.

Should you have any questions or require further information on this change order please do not hesitate to contact us.

Sincerely,

RINDT-MCDUFF ASSOCIATES, INC.


Robert M. Simmons, P.E.
Project Manager

Enclosure:

FORM C-941 Change Order

No. 4

Date of Issuance: 03-21-2012 Effective Date: 03-21-2012

Project: <u>Water System Improvements / ARC</u>	Owner: <u>City of Sky Valley</u>	Owner's Contract No. _____
Contract: <u>DWSRF 10-018</u>		Date of Contract: <u>3-8-2011</u>
Contractor: <u>WF Floyd Construction, Inc.</u>		Engineer's Project No. <u>R2007-239</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description	Amount
1. Providing power from the new Well No. 3 building to the existing building located behind the well building.	\$853.00
2. Install HOA switch to pump control panel in the new Well No. 3 building.	\$761.48
Total this change	\$1,614.48

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$ 252,322.00

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3: \$ 3,770.14

Contract Price prior to this Change Order: \$ 256,092.14

[Increase] [Decrease] of this Change Order: \$ 1,614.48

Contract Price incorporating this Change Order: \$ 257,706.62

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days

Substantial completion (days): 180

Ready for final payment (days): 210

[Increase] [Decrease] from previously approved Change Orders No. N/A to No. N/A:
 Substantial completion (days): 0
 Ready for final payment (days): 0

Contract Times prior to this Change Order:
 Substantial completion (days): 206
 Ready for final payment (days): 236

[Increase] [Decrease] of this Change Order:
 Substantial completion (days): 0
 Ready for final payment (days): 0

Contract Times with all approved Change Orders:
 Substantial completion (days): 206
 Ready for final payment (days): 236

RECOMMENDED

By: Robert M. Simmons
 Rinaldi-McDuff Associates, Inc.
 Date: MARCH 21, 2012

ACCEPTED:

By: _____
 City of Sky Valley
 Date: _____

ACCEPTED:

By: [Signature]
 WF Floyd Construction, Inc.
 Date: 3/21/12

Approved by Funding Agency (if applicable): _____

Account No:

		Rate	Hours	
11/11/2011	TTS			
	PREPARE FOR MEETING WITH SKY VALLEY MAYOR AND REPRESENTATIVES OF SKY VALLEY OWNERS	240.00	0.50	120.00
11/13/2011	TTS			
	REVIEW OF SKY VALLEY BUILDING AUTHORITY ACT; PREPARATION OF MARK-UP OF THE ACT; INTEROFFICE CONFERENCE RE: MEETING	240.00	1.00	240.00
11/14/2011	TTS			
	CONFERENCE WITH MAYOR AND REPRESENTATIVES OF THE OWNERS GROUP RE: ACQUISITION OF GOLF COURSE	240.00	1.80	432.00
12/12/2011	TTS			
	TELCON WITH FRANK NORTON, SR. RE: CREATION OF CLUB TO OPERATE GOLF COURSE AND STRUCTURE FOR FINANCING. RESEARCH RE: SECURITIES LAW ISSUES	240.00	0.40	96.00
12/16/2011	TTS			
	CONFERENCE WITH JOHN TEMPLE, ALAN JACKSON AND MILTON _____ RE: ORGANIZATION OF SKY VALLEY CLUB AND STRUCTURING OF BOND FINANCING AND GOLF COURSE OPERATION	240.00	2.20	528.00
12/27/2011	TTS			
	CONFERENCE WITH FRANK NORTON, SR. RE: STRUCTURE OF PROPOSED ACQUISITION OF GOLF COURSE; PREPARATION OF MARK-UP OF MEMORANDUM AND OF EXECUTIVE SUMMARY	240.00	1.10	264.00
01/05/2012	TTS			
	TELCON WITH FRANK NORTON RE: STRUCTURE OF ACQUISITION OF GOLF COURSE AND FORMATION OF CLUB; RESEARCH RE: FORMATION OF CLUB; PREPARATION OF CORRESPONDENCE TO FRANK NORTON	240.00	1.00	240.00
	TOTAL CURRENT WORK		14.3	\$3,432.00
	LESS 25% COURTESY DISCOUNT			(858.00)
	THIS IS THE AMOUNT YOU OWE			\$2,574.00